LANSDOWNE CRESCENT PRIMARY SCHOOL COMMUNITY ASSOCIATION INC.

MEETING AGENDA

**16 October 2013**

**1. MEETING OPEN**

**2. APOLOGIES**

**3. MINUTES OF THE PREVIOUS MEETING**

**Motion that the minutes from the previous meeting be accepted.**

**Moved: Seconded:**

**4. PRINCIPAL’S REPORT**

**5. BUSINESS ARISING FROM PREVIOUS MEETING**

|  |  |  |
| --- | --- | --- |
| **Action/Issue** | **Status** | **Comments** |
| Kylie Bull has obtained information re that required by Australian Charities and Not for Profits Commission. Kylie will organise this | **Ongoing** |  |
| Email from Kerrin re letterhead etc. Meeting requested Lewina forward info/links to exec | **Ongoing** |  |
| Andrea had a query release to karate and funds gained from Karate hire etc. Where does this money go? Ed advised that it is a commercial lease and the money goes directly to the school. | **Done** |  |
| Vote of thanks to grade 3 teachers that went on camp. | **Done** |  |
| Miranda had a query re rust staining in Amphitheatre. Ed advised that this is a new leak. Building company went out of business. Currently no one is admitting responsibility. School will continue to pursue this. | **Ongoing** | NOT REQUIRING DISCUSSION UNLESS NEW INFORMATION AVAILABLE FROM MONIQUE |

**Previous meetings**

|  |  |  |
| --- | --- | --- |
| **Action/Issue** | **Status** | **Comments** |
| Kids Teaching Kids conference – $300 cash will be provided to Mandy evans. Receipts will be submitted and balance returned to SCA | **Ongoing** |  |
| Calendar on back of newsletter request made for it to extend till the end of term – Monique to let front office staff know to do this whenever possible, i.e. when there is space to fit it in.  Andrea requested early term 4 events be published before end of term 3 | **Ongoing** |  |
| Lots of incidences of children being put at risk with parents standing and parking on yellow lines. Student education to occur within school to help children to discourage their parents from breaking the rules. Monique to follow up  Potholes were filled on the evening of last SCA meeting. They are now bad again so Andrea will follow this up  RACT have just started a new kidsafe tas program offering road safety in schools. Miranda is getting more iinfo and will discuss with Monique. Consider term 4 or term 1 2014 | **Ongoing** |  |

|  |  |  |
| --- | --- | --- |
| Bike education – To be considered for grade3/4 in 2014 | **To be reviewed in 2014** | NOT REQUIRING DISCUSSION |
| SCA events -  Write ups to happen after each event so that a record occurs.  Position descriptions for executive roles  Protocol for fundraising events.  Request for constitution to be uploaded to the website | **Ongoing** | NOT REQUIRING DISCUSSION THIS MEETING |
| Sustainability Grant | **On hold** |  |

**6. CORRESPONDENCE**

**Outwards:**

**Inwards:**

**Moved: Seconded:**

**7. TREASURER’S REPORT**

**Motion that the Treasurer’s Report be accepted.**

**Moved: Seconded:**

**8. SUB–COMMITTEE REPORTS**

**a. Fundraising:**

**- Fair Committee**

**b. Centenary Sub-Committee – To be formed end of 2013**

**c. Uniform Committee**

**9. GENERAL BUSINESS**

**Ongoing items**

1. Sustainability Grants
2. Traffic issues in West Hobart
   1. Crossing on Gourlay St to be modified
   2. Consider sign for Yellow Line zones at top and bottom drop off area - Andrea
3. Centenary 2016

**Other Items**

**10. NEWSLETTER ITEMS**

**11. NEXT MEETING** – 2013

**12. MEETING CLOSED**